Nebraska Alliance for Conservation and Environment Education (NACCE) Board Meeting

Date: Thursday January 17, 2019
Time: 12:00- 3:00pm
Phone/ZOOM Meeting

AGENDA:

12:00pm Welcome, attendance, ZOOM
- VIA ZOOM- Monica Macoubrie, Jamie Kelley, Pam Eby, Russanne Hoff, Amanda Filipi, Amber Schiltz
- Absent- Lindsay Rogers, Andrea Faas, Matt Jones, Hannah Rennard-Ganley

12:05pm Accept meeting minutes from previous board meeting from November 20, 2018
- Minutes were approved from November 2018 meeting

12:10pm Treasurer Report- Jamie
- End of year balance as of 12/31/2018: $6,523.82
- Jamie filed 2019/2020 biennial report on board members, officers, for non-profit status good through 2020
- Total income in 2018 off memberships alone was $365.08

12:30pm By-law changes- Pam & Andrea
- Changes to official by-laws
- Please see attached email from Andrea and Pam regarding the new recommendations for the board by-laws and positions
- Vote on them, or vote to change
- Changes in by-laws according to board positions were accepted on 1/17/19
- Currently as of this meeting there are possibly 6 open or vacant board positions

12:45pm Board Status changes for new year
- When do board positions end?
- Filling old positions?
- Vote on new interested board members
- What else?
- Currently as of this meeting there are possibly 6 open or vacant board positions
- According to by-laws the vice president will head a nominating committee to nominate new board positions
  - Have two new people with biographies sent to Amanda
- Amanda will put together a list of new people or current board members that wish to re-run and have a voting system to fill positions
- New board members will (hopefully) be at our next meeting on March 1, 2019

1:15 Committee Briefs:
- Membership Committee- (Hannah, Pam, Amanda)
- Board wants to get a count of number of members as far as amounts posted on the treasurer report
- Need access to emails to send information to them about member perks, and re-upping members ship dues when times come
- Board needs to decide on whether the membership will run exactly a year to date from when member joined, or if all memberships will be due at the beginning of the new year

2:00pm Kickoff Event Results
- Hastings- how did it go?
- Had 3-4 people come to kick-off event
- Would like to try again possibly in Kearney next time
2:15pm Goals for NACEE in 2019 - talk about again

- Look into doing a science standards workshop at Schramm SRA and maybe have a “sneak peek” at the new nature center
  - Lindsay mentioned this at the last meeting in November as being a possibility, would just depend on when Schramm was set to open and availability
  - Would want to check in as far as long distance learning opportunities for those not able to make the meeting physically
  - This would be a perk for ONLY Members - possibly a $5 fee
  - Sara Cooper from NE Dept. of Education would be the workshop facilitator

2:40pm Old Business

2:50pm New Business

- NACEE should look into having a representative attend the 2019 NAAEE conference in Lexington, KY; October 16-19
  - NACEE would possibly pay for registration, or hotel, transportation, etc.
- Jamie will look into how NACEE would be able to post information on NAAEE website to advertise and get our name back out there
- Look into getting “swag” - tablecloths and banners for conferences and representing ourselves
- Greenteacher - Jamie will look into information on this
- Lincoln area to host networking event at Code Brewing Company on Thursday January 24th 430-630

3:00pm Adjourn

NACEE Treasurer’s Report

<table>
<thead>
<tr>
<th>Date</th>
<th>Account Balance</th>
</tr>
</thead>
</table>

Updated: JLK 1/16/2019
11/28/2014 $ 10,665.00  
... ...  
12/29/2017 $ 7,279.06  
... ...  
12/31/2018 $ 6,523.82  

Estimate Annual Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Average Date Due</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary of State Biannual Report (Odd Years)</td>
<td>January</td>
<td>$ 11.50</td>
</tr>
<tr>
<td>PO Box</td>
<td>February</td>
<td>$ 82.00</td>
</tr>
<tr>
<td>NAAEE Affiliate Dues/Membership</td>
<td>April</td>
<td>$ 200.00</td>
</tr>
<tr>
<td>Zoom Accont</td>
<td>May</td>
<td>$ 149.90</td>
</tr>
<tr>
<td>Website (Wix.com) (biannual)</td>
<td>October</td>
<td>$ 180.00</td>
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<td><strong>Total Est. Annual Expenses</strong></td>
<td></td>
<td>$ 623.40</td>
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NACEE Treasurer's Report: 2018

Starting Balance 2/15/2017 $ 7,900.60

Current Account Balance - end of year 12/31/2018 $ 6,445.59

<table>
<thead>
<tr>
<th>ck #</th>
<th>Expenses</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>604</td>
<td>PO Box</td>
<td>1/1/2018</td>
<td>$ 82.00</td>
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<tr>
<td>603</td>
<td>Valentino's</td>
<td>1/19/2018</td>
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<tr>
<td>605</td>
<td>North American Ass. For Env. Ed (NAAEE) Affiliate</td>
<td>4/12/2018</td>
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<td>606</td>
<td>Monica Macoubrie, Zoom Acct Reimbursement</td>
<td>5/24/2018</td>
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<td>609</td>
<td>Omaha Area Kick-off Event</td>
<td>11/29/2018</td>
<td>$ 78.23</td>
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<tr>
<td>610</td>
<td>Hastings Area Kick-off Event</td>
<td>12/5/2018</td>
<td>$ 20.00</td>
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<td></td>
<td><strong>Total Expenses 2018</strong></td>
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<td>$ 516.55</td>
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Income

<table>
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<tr>
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<tbody>
<tr>
<td>Stripe Transfer (Website) Membership</td>
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<tr>
<td>Stripe Transfer (Website) Membership</td>
<td>7/16/2018</td>
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<td>Stripe Transfer (Website) Membership</td>
<td>7/18/2018</td>
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<tr>
<td>Stripe Transfer (Website) - Membership</td>
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<tr>
<td>Stripe Transfer (Website) - Membership</td>
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<td>Stripe Transfer (Website) - Membership</td>
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<td>Stripe Transfer(Website) - Membership</td>
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<tr>
<td><strong>Total Income 2018</strong></td>
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<td>$ 365.08</td>
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<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>610</td>
<td>Central NE Kick-off Event</td>
<td>12/5/2018</td>
<td>$20.00</td>
</tr>
<tr>
<td>609</td>
<td>Omaha NE Kick-off Event</td>
<td>11/29/2018</td>
<td>$78.23</td>
</tr>
</tbody>
</table>

*Check has not yet been*

| Total Expenses                      | $6,445.59 |

<table>
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<tbody>
<tr>
<td>Stripe Transfer (Membership)</td>
<td>12/11/2018</td>
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</table>

| Total Income                          | $19.12   |

Total Available Balance
Attached is a copy of our recommended changes to the bylaws. (The yellow highlighted areas are the changes and red are the current wording).

1) Recommend elimination of Past-President position and make an additional Members-at-Large position.

2) Re-classification President-Elect position to Vice President (Member At-Large).
   a. President has to be elected at the end of positions term. Vice President will not automatically go into President position.

3) Recommendation to extend terms to three years in length and stagger term expirations for Corporation positions (President, Vice-President, etc.)
   a. President, Vice President, Member-at-Large, Member-at-Large term completion in end of 2019. (2022, 2025, 2028)
   b. Treasurer, Membership Secretary, Member-at-Large, Member-at-Large term complete in end of 2020. (2023, 2026, 2029)
   c. Recording Secretary, Member-at-Large, Member-at-Large, Member-at-Large term complete in end of 2021. (2024, 2027, 2030)
      i. If a current board member is elected into an officer position then the member takes on the position’s term.
         1. Example – Member-at-Large terms out end of 2021 but is elected to Treasurer in beginning of 2021, new term would be 2023.

4) Term limit of service to equal ten consecutive years on the NACEE Board.
   a. Must roll off one year prior to being elected back on.

5) We are recommending filling vacant Member-at-Large positions and all proposed ending terms at 2019 annual meeting in January.

**New proposed terms**

Term ends end of 2018

Secretary – Matt

Member-at-Large – Amber

Member-at-Large – Andrea

Member-at-Large - Vacant

Term ends end of 2019

President – Monica

Vice President – Amanda

Member-at-Large – Pam
Member-at-Large – Russanne

Term ends end of 2020
Treasurer – Jamie
Membership Secretary – Hannah
Member-at-Large – Lindsay
Member-at-Large – Vacant